**Hermiston Irrigation District**

**Board of Directors**

#### October 17, 2024

**Regular Board Meeting Minutes**

**CALL TO ORDER:** Chairman Findley called the October Regular Board Meeting of the Hermiston Irrigation District Board of Directors to order at 4:00 p.m.

**ROLL CALL:** Business Manager Nash recorded all in attendance. Present at the meeting were Directors Bryan Allstott, Ian Findley, and Bryon Zumwalt; District Manager Annette Kirkpatrick; Field Manager Wyatt Cleaver; Business Manager Sonia Nash; and Water Rights Specialist/CSR Karra Van Fossen. Directors Jeremy Bolen and Steve Wallace were not in attendance.

**PUBLIC COMMENT:** None

**GUESTS:** None

**NEW AGENDA ITEMS TO CONSIDER:** None

**MINUTES:** The Board reviewed the September 5, 2024 Regular Board Meeting Minutes. Director Zumwalt moved to approve the minutes as presented. Director Allstott seconded the motion and it passed unanimously.

**FINANCIAL STATEMENTS & VOUCHERS:** The Board reviewed and approved the September 2024 Profit & Loss Report and Check Voucher Report. The Board reviewed and approved the accounts payable receipts and Bank Statements. Business Manager Nash gave a report of the District’s financial standing.

Business Manager Nash advised the Board that collection calls would be made later in the month, and that there remains approximately $27,523.01 in outstanding account receivables, with $5,799.06 of that remaining from previous years.

Business Manager Nash advised the Board that she had placed one second round lien on October 3, 2024, with a total of fifteen liens for the 2024 season.

**FIELD MANAGER’S REPORT:** Field Manager Cleaver reported to the Board that the Field Crew members have been conducting regular maintenance, cleaning easements from dipping during season, behind on mowing but were able to repair the mower, Shop clean-up, S-Line clean-up, responding to patron phone calls and/or issues, piezometers, meter reading, mowing and maintenance on the Feed Canal, Installing cameras to Shop & Office Building and boarding along the fence line, and ordered 3 loads of Bentonite.

District Manager Kirkpatrick reported to the Board that Ms. Paluso has continued to have groundwater problems off and on. They appear to be in correlation with the irrigation practices of the Brandt (old Kopacz) property.

**OLD BUSINESS**

**ELECTIONS- DIVISION 2, 3 & 5:** Business Manager Nash reported to the Board that HID had received 2 petitions. One petition for Division 2, from Steve Wallace, and one petition for Division 3, from Ian Findley. HID did not receive any nominating petitions for Division 5. She also reported that Director Bolen would need to be asked if he is willing to be appointed for the 2025 year. The Director for Division 5 will need to be appointed at the 2025 Organizational Meeting.

**STATELINE TRUCK DRIVING SCHOOL:** District Manager Kirkpatrick has previously discussed the option of sending an employee to truck driving school for a CDL. $7,000 was budgeted in 2024 for Training & Education. Field Manager Cleaver is currently the only CDL driver on staff. District Manager Kirkpatrick would like to discuss the option of sending Diego Gonzalez to Stateline Truck Driving School to get a CDL. Diego has been with HID since 2018. He is willing to take the course and use the license for his duties at HID. The all-inclusive cost of the truck driving school is $4,708. It is scheduled to run Monday through Friday from 8 am to 5 pm. He would be scheduled to take the class from November 25, 2024 through December 20, 2024. HID would also pay his salary for those four weeks. Director Zumwalt moved to approve to register Diego Gonzalez to Stateline Truck Driving School along with a 3-year longevity contract. Director Allstott seconded the motion and it passed unanimously.

**THEATER LN LAND SALE:** District Manager Kirkpatrick reported to the Board that Luke Pickerill with Monte Vista Homes reported that they are on track to complete the land sale as scheduled by October 25, 2024. District Manager Kirkpatrick requested a motion to have her sign the Deed and all attached sales documents. Director Allstott moved to approve to have District Manager Kirkpatrick sign all documents on HID’s behalf. Director Zumwalt seconded the motion and it passed unanimously.

**NEW BUSINESS**

**HVAC BIDS:** District Manager Kirkpatrick reported to the Board that HID had received two comparable bids for a new HVAC System for the Office. After some discussion, it was the consensus of the Board to receive a third bid and send via email for the Board to decide prior to November Board Meeting.

**NON-ACTION ITEMS**

**PERSONNEL:** District Manager Kirkpatrick reported to the Board that HID terminated field crew member Donald Mote. HID hired field crew member Tony Mendoza Bedolla. Tony has worked for HID in the past as a seasonal field crew member and has an active CDL. He will be going to Redmond for training and is working towards getting his pesticide license.

**OFFICE ROBBERY:** District Manager Kirkpatrick reported to the Board that on September 16, 2024 when we showed up to work, we found that the HID Office had been broken into. The matter is being investigated by HPD, Case # 24-2205. The thieves stole six blank checks, HID Surface Pro 4, District Manager Kirkpatrick’s personal and business back-up hard drive, keys to the shop & gate, the 2016 Chevy keys and many miscellaneous items. The Surface Pro 4, back-up hard drive, a computer bag, camera, two blank HID checks, and keys to the 2016 Chevy were recovered. One check was cashed at a local store for $150.00. The District changed bank accounts with Banner Bank and notified any potentially affected employees and patrons of the data breach. A replacement front door has been ordered. It should be installed in 10-12 weeks. It will cost $6,545.00 to replace. We are currently receiving bids for a security system.

**FEMA-MAXWELL PUMP STATION AND PIPELINE PROJECT:** District Manager Kirkpatrick reported to the Board that IRZ, BOR, and herself are completing final submissions.

**WATERSHED PLAN-EA NRCS/FCA WORK:** District Manager Kirkpatrick reported to the Board that HID and FCA have finalized the work on the alignment of the B, O, M and ME-Lines. We are still in discussions with the CTUIR and Bureau of Indian Affairs (BIA) to come to an agreement about moving the O-Line. The O-Line currently runs through the Wanaket Wildlife Area. HID is recommending that we straighten the O-Line and move the easement to the southern boundary of the CTUIR/BIA lands. We are now updating project maps, costs, and permitting for additional cultural surveys.

**MANAGER’S REPORT:** District Manager Kirkpatrick went through the calendar of events with the Board as listed on the agenda.

**ADJOURNMENT:** There being no further business, Director Zumwalt moved to adjourn the meeting at 4:49 p.m. Director Findley seconded the motion and it passed unanimously.

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Ian Findley Sonia Nash

Director Recording Secretary